The 2022 IEEE Women in Engineering International Leadership Conference (IEEE WIE ILC) is fast approaching, and we look forward to welcoming you to IEEE WIE ILC on 6-7 June at the San Diego Convention Center, San Diego, CA, USA.

Your health and safety remain our top priority for the event, and we will practice protocols that reflect a spirit of respect and care for our IEEE WIE ILC community throughout the event. We will continue to actively monitor local, state, and federal guidelines and evolve our policies as needed.

A few key reminders as you plan your arrival:

- COVID-19 vaccination is strongly recommended for all participants attending the in-person event
- Within the city of San Diego, masks are optional for all individuals regardless of vaccine status, throughout all indoor public settings and businesses
- Attend the conference virtually if you are experiencing cold or flu-like symptoms or have tested positive for COVID-19 within 5 days prior to your arrival*

*Your in-person registration will give you access to the virtual conference if you are in one of the above cases.

**Should You Feel Unwell or Test Positive for COVID-19:**
If you are exhibiting symptoms, please stay isolated and masked until you are able to test and produce a negative result. We can offer advisement on local testing locations for your needs. If you have tested positive, please notify the IEEE WIE ILC event management team Crystel Edwards, c.l.edwards@ieee.org, +1 732-221-9452 or Jacqueline Armstrong, Jacqueline.armstrong@ieee.org, +1 732-882-4797 so they may:

- provide further guidance on quarantine requirements in concert with venue personnel
- offer support as may be needed (meals, hotel accommodation modifications, and connection to local medical providers/emergency centers if necessary)

All communication and information in support of your situation will remain confidential in line with data privacy regulations.
U.S. Centers for Disease Control (CDC) Protocols

The U.S. Centers for Disease Control (CDC) has issued a set of protocols that you should follow if you are feeling unwell, displaying COVID-19 symptoms or test positive while visiting the United States:

- If you come into close contact with someone with COVID-19: follow CDC’s recommendations for quarantine.
- If you test positive for COVID-19 or have symptoms: follow CDC’s recommendations for isolation.
- Take precautions for travel; recommendations for domestic and international travel.

Note: If your country of origin is outside of the United States, we recommend you review the guidance provided by your local health authorities for COVID-19 protocols for scheduling your return home.

As an in-person participant of the conference, you represent and certify that:

- You support our COVID-19 Safety Measures, and strictly follow our COVID-19 policies and procedures
- acknowledge that attending the conference is of value to me and that I accept the risk of being exposed to COVID-19 in order to attend. Therefore, I choose to accept the risk of exposure to COVID-19, and I agree that I am personally responsible for my safety and actions while attending the conference

If you have any questions or concerns, please feel free to reach out to us. Thank you for your understanding and support!

We are looking forward to seeing you at the IEEE WIE ILC in San Diego!

Sincerely,

IEEE WIE ILC Organizing Committee